



To : Parents in Self-financed Package Programme
 From : Stella Wong, Executive Director
 Re : Special arrangements during the weeks of Case Meeting & Parent Conference
 (Circular No. WDM002/2022)
 Date : 6th January 2022

Dear Parents,

Warmest greetings!

At the beginning of the year, may I wish you and your family a happy new year, filled with good health, love and peace!

As you may know, our children will be evaluated twice yearly, so that we can closely monitor their progress. Times flies. With the first term coming to an end very soon, our therapists and teachers have started assessing the children on their previous IEP goals and will be having case meetings to formulate subsequent goals for the rest of the year. (for newly admitted children who just received a new IEP with the evaluation date in July 2022, your next IEP will be formulated in July 2022)

Due to the fact that our teachers and therapists require time to have team meetings to review and set up new IEP goals, some special arrangements need to be made. They are as follows.

1. From 24th January to 28th January 2022 – Case Meeting Week

Teachers and therapists meet to review assessment results and to work out a draft IEP goals.

| Groups | Teacher Training (Ind.) | Occupational Therapy | Speech Therapy | | Physiotherapy | Music/Yoga Therapy | | OPRS |
|--------|-------------------------|----------------------|----------------|--------------|---------------|--------------------|--------------|------|
| | | | Group | Ind./Pair up | | Group | Ind./Pair up | |
| yes | no | no | yes | no | no | yes | yes | no |

2. Collection of New IEP

The new IEP will be ready for pick up starting from the week of 18thFeb 2022. You or your helper can collect the document from the teacher when your child comes to Watchdog.

Should you have any questions regarding the above arrangement, please call your class teacher or me at 2377-9666. Thanks very much.

Best wishes,

Stella Wong

Stella Wong
 Executive Director