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| <b>To</b>          | : | <b>All Parents</b>                                  |
| <b>From</b>        | : | <b>Stella Wong, Executive Director</b>              |
| <b>Re</b>          | : | <b>Suspension of Centre-based Training Services</b> |
| <b>Date</b>        | : | <b>20<sup>th</sup> July 2020</b>                    |
| <b>Circular No</b> | : | <b>WDM025/20</b>                                    |

Dear Parents,

Warm greetings !

I hope this finds you well.

In light of the rapidly escalating Covid-19 condition and the government announcement yesterday about work-from-home arrangements for one week to contain the spread of the virus in the community, we have decided to follow suit and suspend all the one to one Centre-based training starting today until further notice. Our teachers and therapists will conduct the training through Zoom or provide home programme. During this period, our Centres will remain open with a skeleton staff on duty to answer enquires and for those in need.

Should you choose not to continue with the summer programme for this week as well as the coming week, please let us know. Otherwise, you will receive Zoom sessions or home programme from our therapists and teachers.

Please note that next week will be the last week of our summer programme. Our new school year will resume on 24<sup>th</sup> August, 2020, one week earlier than our usual school commencement date.

We will closely monitor the ongoing situation of the Novel Coronavirus Infection and keep you apprised of latest updates and the arrangement regarding our service provision.

Please stay vigilant.

Should you have any questions, please do not hesitate to call 25217364 (Hong Kong Centre), 23779666 (Jordan Centre)

We appreciate your cooperation in this matter to ensure you, your children and everyone at Watchdog keeping well and healthy and look forward to seeing you in new school year.

Best regards,

Stella Wong  
Executive Director