



## Hygiene and Safety Guidelines On the COVID-19 Outbreak for Parents and Visitors

We would like to enlist your help to reinforce the travel control and protective measures against COVID-19.

### **Please stay home and inform us if your CHILD or FAMILY:**

- have travelled overseas in the last 14 days;
- have physically contacted (1) persons who have fever or show symptoms of respiratory infections *or* (2) suspected/diagnosed patient(s) of Novel Coronavirus; (\*please visit the website: [www.chp.gov.hk](http://www.chp.gov.hk) for the updated list of the areas)
- shows symptoms of respiratory infections, including fever, sore throat, runny nose, frequent sneezing, coughing or shortness of breath.

### **When coming to our centres, please adhere to the following measures:**

- Always wear a surgical mask.
- Have your body temperature checked upon arrival. (Please also check your temperature *before* coming to Watchdog. If your child is found to have a raised temperature, he/she will be sent home and advised to seek immediate medical consultation.)
- Complete a declaration form to disclose any respiratory infection symptoms and travel history at the reception. Those with fever or respiratory infection symptoms will be advised to seek medical advice immediately. We ask affected individual(s) not to enter our centres to avoid cross-infection.
- Before the session/entering the Centre and at the end of each session, perform hand hygiene with alcohol-based hand sanitizer for 20 seconds or wash hands with liquid soap and water properly and rub for at least 20 seconds.
- Cover mouth and nose with tissue paper when sneezing or coughing. Dispose of soiled tissue into a lidded rubbish bin, then wash hands thoroughly with soap and water for 20 seconds or use an alcohol-based hand sanitizer.

In addition, Watchdog will maintain good environmental hygiene and conduct on-going thorough sterilization to ensure that the Centre environment is in a safe condition. We have increased the frequency of cleaning and disinfecting equipment and high contact areas including door knobs and handles, chairs, tables and washrooms.

We will closely monitor the evolving situation on COVID-19 and make arrangements accordingly.

#### **Watchdog Early Education Centre 監護者早期教育中心**

Hong Kong Centre 香港中心：  
G/F, 12 Borrett Road, Central, Hong Kong 香港中環波老道12號地下 Tel: (852) 2521 7364 Fax: (852) 2522 0734

Jordan Centre 佐敦中心：  
4 Jordan Road, Kowloon, Hong Kong 九龍佐敦道4號 Tel: (852) 2377 9666 Fax: (852) 2377 9066

[www.watchdog.org.hk](http://www.watchdog.org.hk)

*Thank you for your understanding and cooperation in this matter to ensure that you, your children and everyone at Watchdog are kept well and healthy.*

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